

Procurement; Back to Basics

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Who is Star?



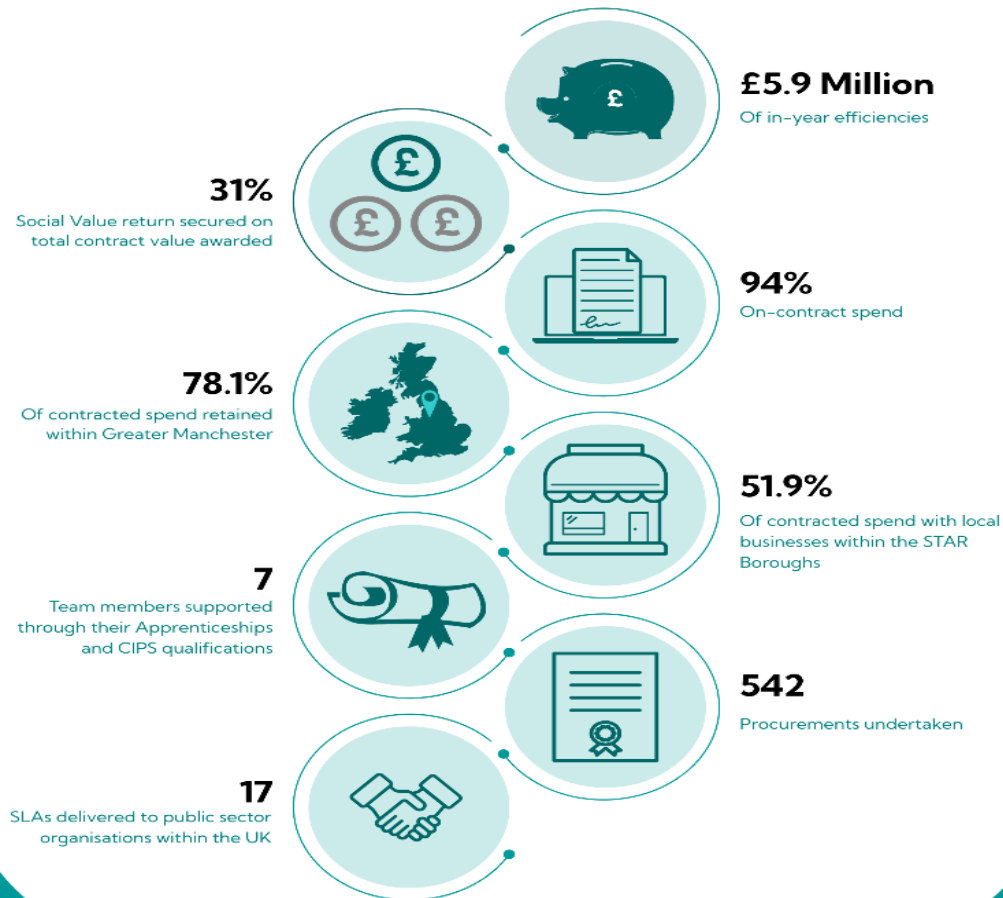
STAR
PROCUREMENT

STAR

Leading transformation through procurement and cooperation



Our Achievements in 2021 / 2022



What is Procurement?



- Procurement is essentially purchasing/buying/commissioning
- All companies 'procure', not just local government
- Public procurement should be fair, transparent and proportionate
- We buy a lot of different goods, works and services...

People

- Adults services
- Children's services
- Public Health
- Education
- Leisure
- Health & Social Care
- Skills & Worklessness
- Food

Place

- Buildings
- Repairs & Maintenance
- Waste Management
- Traffic & Highways
- Fleet
- Crematoria/Funeral
- Utilities

Professional

- ICT/Digital
- Cleaning & FM
- HR Services
- Legal Services
- Financial Products and Services
- Design & Print
- Coroners
- Training
- Professional Services
- Consultancy
- Office

To find out who to contact in each team then check out our structure chart on our website

Thresholds



Value	Activity	Advertising
£0 - £9,999.99	Min 1 quote (Rule 6)	Not required
£10,000 - £24,999.99	Min 3 quotes	Not required
£25,000 and up to the Regulation Thresholds	Route agreed with STAR Risk-based sourcing Quotes Tenders	The Chest Contract Finder
Above the Regulation Thresholds	Route agreed with STAR Most appropriate procedure permitted by the Regulations	The Chest FTS Notice and Contracts Finder

UK Regulation Thresholds from 1st Jan 2022:

Supplies & Services – £213,477

Works and Concession contracts – £5,336,937

Risk- Based Sourcing

- Risk Based Sourcing is used to maximise local spend, within either the procuring council or within Greater Manchester
- Applies to contracts ranging from £25k up to the current thresholds
- Identify a minimum of 3 Local/GM-based suppliers who would be capable of delivering the contract
- The Request for Quotation (RFQ) can be issued to these suppliers only i.e. restricted tendering.
- STAR Council's Contract Procedure Rules (CPR's) have all been amended and aligned to allow for RBS
- If no local suppliers are identified then an Expression of Interest (EOI) on the Chest/bidder days can be undertaken



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Use of Frameworks

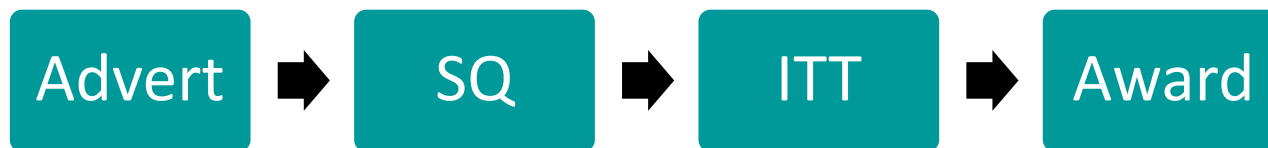
- STAR uses frameworks as a means of simplifying the procurement process for both providers and buyers
- STAR will use both its own and external frameworks
- STAR will need to check the framework is compliant – the procurement risk sits with the procuring council, not the framework provider
- Successful providers awarded a place on the Framework
- Contracts are awarded on a Call Off basis using mini competitions
- You can Call Off frameworks multiple times and is a very quick process
- As a provider, it may be worthwhile looking at joining available frameworks



Procurement Jargon Buster

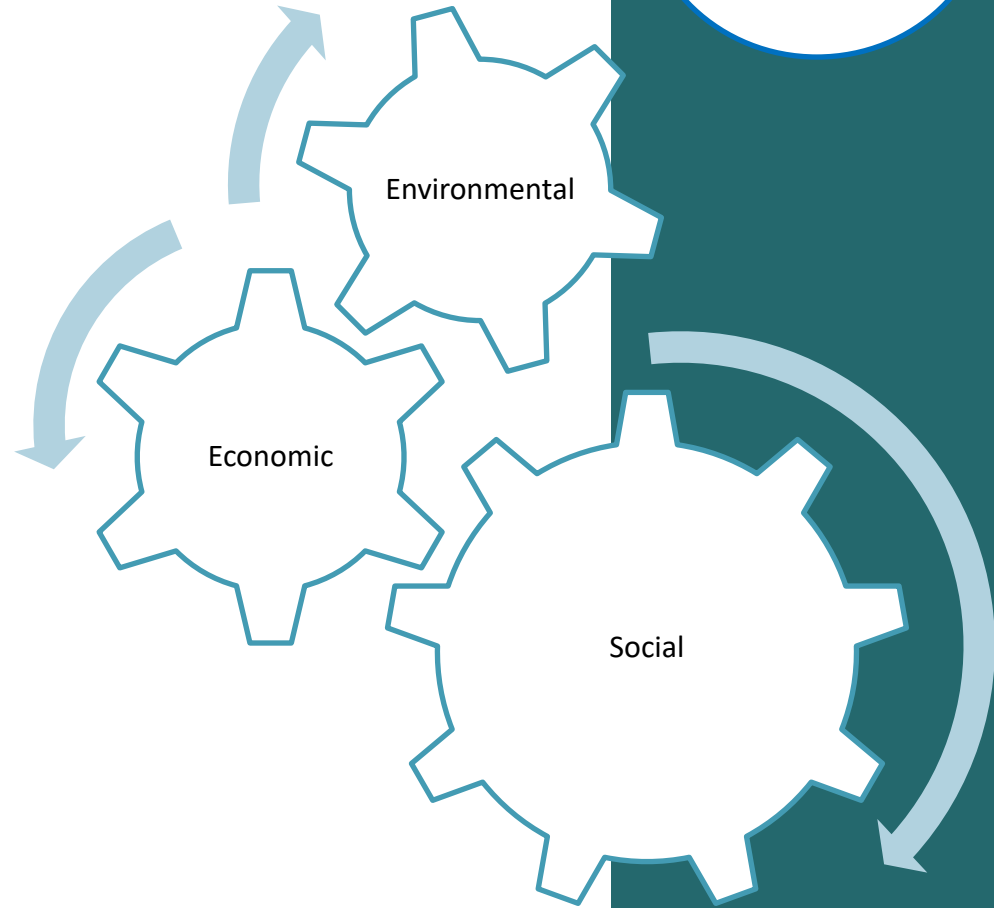
Common Procurement Acronyms;

- **FTS (Find a Tender Service/ Contracts Finder/ The Chest)**
Means of advertising/ eTendering systems
- **RFQ (Request for Quote)**
Quick, Easy quotation exercise designed for low value/ low risk purchases
- **SQ (Supplier Questionnaire) / PQQ (Pre-Qualification Questionnaire)**
First stage of a procurement exercise, used to shortlist suitable suppliers
- **ITT (Invitation to Tender)**
Tender documentation often with mix of price and quality criteria



Social Value

'Social Value is considered as the **wider benefit** gained by the **local community, businesses and the environment** through the **better spending of public money.**'





The Social Value Portal

- STAR's partner in measuring Social Value
- Applicable to purchases £50,000+
- Nationally recognised tool for measuring Social Value
- Themes, Outcomes and Measures
- Converts social value commitments into financial metrics
- Suppliers must register and complete their social value submission separately on the Portal.



Key websites

STAR Website – www.star-procurement.gov.uk/star-procurement.aspx

Live contracts - www.data.gov.uk/search?q=contracts+register

The Chest – www.the-chest.org.uk

FTS- www.gov.uk/find-tender

Social Value Portal- www.socialvalueportal.com



